July 12, 2021

**Elsie C. Hinlo**

Bacolod City

Dear Manang Elsie,

**Good Day!!**

This refers to the photo copy of check’s summary of transactions indicating therein that a check dated January 25, 2016 amounting to

P 775,000.00 was issued to me. (Pls. see Annex A)

Nang, if you are right and I am wrong, I would like to say I am sorry. My concern is that, as the voucher with my signature receiving the amount is not available from your sent documents, I am fully aware that as an Account Holder you can request for a certified copy of the record of your transaction’s history from your bank concerning this **particular check.**  And for their easy reference the date **January 25, 2016,** check no. **7416357** and amount is readily available. This is an additional confirmation to make things clear for both parties.

Thank you Nang and GOD Bless!!

Very truly yours,

HERMAN V. HINLO